

Fall 2016 – Gaithersburg

BASIC COMPUTERS I FOR ABSOLUTE BEGINNERS

Learn computer fundamentals, Microsoft Windows, basic Microsoft Word, Internet and Email

No.	Class Schedule	Date	Taught in	Registration
T	Wednesday, 10:00am-12:00pm	September 21 – November 9	English	Wednesday, September 14 at 10am
U	Saturday, 1:00-3:00pm	September 17 – November 5	Spanish	Saturday, September 10 at 10:15am

INTERNET INTENSIVO *PARA PRINCIPIANTES EN ESPAÑOL*

Aprenderá: usar navegadores; sitios de búsqueda, correo electrónico, download/upload, mapas, pagar cuentas, redes sociales.

No.	Class Schedule	Date	Taught in	Registration
V	Wednesdays, 1:00-3:00pm	September 21 – November 19	Spanish	Wednesday, September 14 at 10am

BASIC COMPUTERS II FOR BEGINNERS

Learn more MS Word, other MS applications and basics of social networking websites such as Facebook.

No.	Class Schedule	Date	Taught in	Registration
W	Friday, 10:15am-12:15pm	September 23 – November 18	English	Wednesday, September 14 at 10am

How to Register: In-person, on the registration date and time listed for each class.

Where: **Gilchrist Center at Gaithersburg Library**
 8330 Montgomery Village Ave., 2nd floor, Gaithersburg, MD

Registration Fee: **\$15.00** for county residents, **\$30.00** for non-county residents.
 CASH or CHECK only.

- Registration fee is not refundable; no make-ups or refunds for missed classes.
- Space is limited; each student can register for ONE class only.
- Registration is first come, first served until classes are full.
- Open to ages 18 years and up only.

Call **240-777-4960** for more information